

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT  
East Patchogue, New York**

**BOARD OF EDUCATION  
ANNUAL REORGANIZATION MEETING**

**SOUTH HAVEN SCHOOL  
2714 MONTAUK HIGHWAY  
BROOKHAVEN, NY 11719**

**WEDNESDAY, JULY 6, 2011**

**A-G-E-N-D-A**

**The Board of Education has determined that the actions it will take with respect to all items appearing on the agenda are Type II actions under the SEQRA regulations, 6 NYCRR 617.5, which have no significant impact on the environment.**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:00 p.m.)  
The School Attorney will preside until election of the President of the Board of Education.
2. **NEWLY ELECTED TRUSTEES**  
Jeannette Mistler will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
3. **SUPERINTENDENT OF SCHOOLS**  
Joseph L. Cipp, Jr., Superintendent of Schools will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
4. **ELECTION OF PRESIDENT FOR 2011-2012**  
From this point, the School Board President will be \_\_\_\_\_. The School Attorney will administer the Oath of Office.
5. **ELECTION OF VICE-PRESIDENT FOR 2011-2012**  
From this point, the School Board Vice President will be \_\_\_\_\_. The School Attorney will administer the Oath of Office.

The nominations were closed and the President, Vice-President and newly-elected board members were administered the oath of office by the school attorney.

\_\_\_\_\_, President  
\_\_\_\_\_, Vice-President

6. **BOARD CONSENT ITEMS**

- A. **Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2011-2012 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

**Officers**

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-tem
Christine Johnson	District Treasurer
Linda Rozzi Nelson Briggs	Deputy District Treasurer

**B. Administer Oath of Office. As indicated in Ed. Law 2114 & 2503;  
Commissioner's Regulations 170.2.**

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-Tem
Christine Johnson	District Treasurer
Linda Rozzi Nelson Briggs	Deputy District Treasurer

**C. Appointments**

Nawrocki Smith LLP	Internal Auditor
Guercio & Guercio	General and Labor Counsel
Denise Longobardi	Claims Auditor
Orrick, Herrington & Sutcliffe	Bond Counsel
Munistat Services	Fiscal Advisor
Omni Group	Pension Plan Administrator
Fitzharris	Insurance Broker for Dental & Long-Term Disability Plan
J. J. Stanis	Insurance Broker for Employee Life Insurance and Flex Benefit Plan
NYSIR	Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property

School Aid Specialists	State Aid Claim Consultant
Greg Miglino	Asbestos Designee (AHERA) (Section 99-519 of Public Law)
Management Advisory Group of N.Y., Inc.	Special Education STAC Services
Cullen & Danowski, LLP	External Auditors
Booksmart Accounting	Accounting Consulting Services
Whitsons Culinary Group	Food Services
Alan Phillips	Suffolk School Employee Health Plan Management Trustee
Brian Phillips	Purchasing Agent
Charles Delargy	Deputy Purchasing Agent
Joseph L. Cipp, Jr.	Census Enumerator
Nelson Briggs	Attendance Officer
Alan Phillips	Records Management Officer
Nelson Briggs	Civil Rights/Title IX Compliance Officer
Jack Colombo	Residency Officer
Chief Election Inspector	Alison Neumann
Election Inspectors	Joan Blum, Patricia Bragoli, Lorrie Colichio, Mary Dunbar, Kathy Leone, Virginia Manitta, Dawn Moore, Mary Neumann, Elsie Pugliese, Tina Marie Retenski, Michael Risolo, Toni Risolo, Judy Rivera, Rose Ventiere, Ann Vergona, Jimmie Webb.
Dr. Frank S. Segretto	School Physician
Jack Colombo	Section 504 Compliance Officer

Theresa McGuire	Homeless Liaison Officer
Jack Colombo	CSE/SCSE/CPSE Chairperson
Theresa McGuire	CSE/SCSE/CPSE Co- Chairperson
Lorrie Barry	District-Wide Psychologist/Evaluator CSE/SCSE/CPSE Co- Chairperson

Sub-Committee on Special Education Chairpersons  
CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
Dr. Naomi Mann	Bellport High School
Ms. Vicki Zseller	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School
Mr. Richard Pardo	South Haven School

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Marian Gamm	Brookhaven Elementary School
Brenda Smith	Kreamer Street Elementary School
Lisa Morello	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

Dr. Frank S. Segreto

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

Beth Ann Carroll – CSE and CPSE

Sarah Colon- CSE

Anita Durney - CSE

Melissa Loizides – CSE

Sara Mignola- CSE

Deidre Miller – CSE

Eileen Selts – CSE

Helen Siford- CSE

Ellen Sullivan- CPSE

Dr. Karen Wagner- CPSE

Jennifer Wilson- CPSE

Dina Zemach- CPSE

Surrogate Parent  
Johanna Green

Others-CSE  
Child's Special Education Teacher  
Special Education Teacher/Evaluator  
General Education Teacher  
Related Service Providers (as per Board approval)

Others-CPSE  
County of Suffolk Representative as selected by the Bureau of Services for  
Children with Disabilities for the CPSE  
Child's Teacher  
County of Suffolk Early Intervention Official  
Evaluation Site Representative

***Nawrocki Smith LLP***

**Internal Auditor**

- D. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Nawrocki Smith LLP* to provide *Internal Auditor Services* to the district for the fiscal year ending June 30, 2012, June 30, 2013 and June 30, 2014. (TAB #1)

***Guercio & Guercio***

**General Counsel**

- E. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *General Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio, LLP* to provide general counsel representation to the district for a period commencing July 1, 2011 through June 30, 2012. (TAB #2)

***Guercio & Guercio***

**Labor Counsel**

- F. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Labor Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide labor counsel representation services to the district for a period commencing July 1, 2011 through June 30, 2012. (TAB #3)

***Denise Longobardi***

**Claims Auditor**

- G. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a consultant *Services Contract* between the Board of Education of the South Country Central School District and Denise Longobardi to provide internal claims auditing services to the district for a period commencing July 1, 2011 through June 30, 2012. (TAB #4)

***Orrick, Herrington & Sutcliff***

**Bond Counsel**

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Bond Counsel Agreement* between the Board of Education of the South Country Central School District and *Orrick, Herrington & Sutcliffe*, (TAB #5)

LLP to provide *bond counsel representation services* to the district for a period commencing July 1, 2011 through June 30, 2012.

***Munistat Financial Services***

**Fiscal Advisor**

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Munistat Services, Inc.* to provide *Financial Advisory Services* to the district for the 2011-2012 fiscal year. (TAB #6)

***The Omni Group***

**Pension Plan Administrator**

- J. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *The Omni Group* to provide *403(b) third party administration services* to the district for the 2011-2012 academic year. (TAB #7)

**Cullen & Danowski, LLP**

**External Auditor**

- K. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Cullen & Danowski, LLP* to provide *External Auditor Services* to the district for the year ended June 30, 2012. (TAB #8)

**School Aid Specialists, LLC**

**State Aid Review**

- L. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *School Aid Specialists, LLC* to provide *state aid review services* to the district for the 2011-2012 school year. (TAB #9)

**Booksmart Accounting**

M. **Accounting Consultant Services**

- RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an Engagement Letter between the Board of Education of the South Country Central School District and *Booksmart Accounting* to provide *accounting consultant services* to the district for the 2011-2012 fiscal year. (TAB #10)

N. **Whitsons Culinary Group**

**Food Services**

- RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *Whitsons Culinary Group* to provide *food services* to the district for the 2011-2012 school year. (*Third year of a five year contract.*) (TAB #11)

**Management and Advisory Group Special Services Inc.**

**Special Education STAC Services**

- O. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Management and Advisory Group Special Services, Inc. to provide consultant services to the District for special education STAC forms for a period commencing July 1, 2011 through June 30, 2012. (TAB #12)

**Board Policies, By-Laws, Rules, Regulations and Code of Ethics**

- P. **RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

**Election Inspectors**

- Q. **RESOLVED**, that the Board hereby approves that the person appointed as chief election inspector be paid at an hourly rate of \$14.50 per hour and the persons appointed as election inspectors be paid at \$12.50 for the 2011-2012 fiscal year.

**Payroll Certification**

- R. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

**Surety Bonds**

- S. **RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

**Grant Application Designee**

- T. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

**Petty Cash Funds**

- U. **RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2011-2012 school year, as follows:

Central Administration . . . . .	\$100.00	Joseph L. Cipp, Jr.
Bellport High School . . . . .	\$100.00	Bernie Soete
Bellport Middle School. . . . .	\$100.00	Brian Ginty
Frank P. Long School . . . . .	\$100.00	Stefanie Greco-Rucinski.
Brookhaven Elem. School . . . . .	\$100.00	Travis Davey
Verne W. Critz School . . . . .	\$100.00	Kathleen Munisteri
Kreamer Street School. . . . .	\$100.00	Sean Clark

**Budget Transfers**

- V. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

**Bank Accounts**

W. **RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2011 to June 30, 2012:

- **Bank**  
Bank of America  
Capital One  
Chase Bank  
Flushing Commercial bank  
HSBC  
TD Bank

**Official District Newspapers**

X. **RESOLVED**, that the Board hereby designates the *L. I. Advance, and South Shore Press* as the district's official newspapers (Ed. Law 2004).

**Administrator/Faculty Attendance at Conferences**

Y. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2011-2012 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

**Mileage Reimbursement**

Z. **RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at *(TAB #13)* 55.5¢ per mile for the 2011-2012 school year (Ed. Law 2118).

7. **ADJOURNMENT**



**APPENDIX "A"**

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**OFFICER APPOINTMENT SALARIES**

**2011-2012**

**WHEREAS**, in accordance with the provisions of the New York State Education Law, the Board of Education is required to appoint the following personnel:

**THEREFORE BE IT RESOLVED**, that the following be appointed in the manner specified below:

<b><u>OFFICER</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>	<b><u>EFFECTIVE</u></b>
Nancy Poulos	District Clerk	\$68,186/yr.	7/1/11
Christine Johnson	District Treasurer	\$45,000/yr.	7/1/11