

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
189 No. Dunton Avenue, East Patchogue, New York 11772
MINUTES

1. CALL TO ORDER (7:00 p.m.)

Call to Order

Board President Victor Correa called a Business Meeting of the Board of Education to order at 7:00p.m. The meeting took place at the South Haven School, Montauk Hwy, Brookhaven, NY.

Board of Education Members Present:

Victor Correa	Jeannette Mistler
Lisa Di Santo Grossman	Julio Morales (arrived 7:18 pm)
Owen Durney	Rob Powell
Kevin Kirk	Barbara Schatzman
Marian McKenna	

Roll Call

Others Present: Superintendent of Schools, Joseph L. Cipp Jr., Assistant Superintendent for HR, Nelson Briggs, Assistant Superintendent for Curriculum, Instruction and Technology, Linda Rozzi, Assistant Superintendent for Business Alan Phillips, Business Administrator, Charles Delargy, Assistant Director Student Support Services, Theresa McGuire, Athletic Director Robert McIntyre, Principals Bernie Soete, Brian Ginty, Stefanie Rucinski, Travis Davey, Kathy Munisteri, BTA President Wayne White, School Attorney Christopher Guercio, other guests and members of the community.

PLEDGE OF ALLEGIANCE

Brian Ginty leads all present in the Pledge of Allegiance.

Pledge

2. PRESENTATIONS

Mrs. Linda Rozzi, Assistant Superintendent for Curriculum and Instruction and Guidance Chairperson Patricia McCallum, presented a comprehensive PowerPoint overview of Guidance Services and goals to promote a “College and Career Readiness” culture within the South Country School District. A copy of this presentation will be made available on the district website. In addition, Linda Rozzi gave an overview of recent correspondence she sent home to all South Country families in early September regarding last year’s state assessment results and the upcoming 2012 NYS test administration dates.

Commendations

3. PUBLIC PARTICIPATION

Public Participation

Elfe Marshall and Bridget Clifton (Students): Asked that the Board permit their Cross Country Team to attend the Brown University Invitational Meet at the end of October.

Toni Huffine (resident): Commented on District finances and prior deficit.

Wayne White (BTA President): Had questions regarding the APPR that the Board adopted at the last meeting.

A lengthy discussion followed and Trustee Schatzman asked that the following be noted in the minutes:

The APPR resolution adopted by the Board on September 7, 2011 is not necessarily the final version. What the Board adopted was a “placeholder” so to speak, to comply with a state mandated deadline. The District selected the rubric to use as a basis for adoption, which is still in the process of being negotiated.

Mary Mojallali (resident): Asked that the Board address the Cross Country Team’s request tonight.

4. BOARD CONSENT AGENDA

Approval of Minutes 9-7-11

A motion (Schatzman / Kirk) to approve the following:

Approval of Minutes- Workshop Meeting of September 7, 2011, with amended personnel agenda.

VOTE: Motion carries. 8-Yes, 0-No, 1-Abstain (Powell).

5. SUPERINTENDENT CONSENT AGENDA

An omnibus motion (Durney / Morales) to approve the following Consent Items # A - C:

A. FINANCIAL MATTERS

Treasurer’s Report for August, 2011

Treasurer’s Report

B. RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the recommendations of the Committee on Special Education (CSE) Sub-Committee on Special Education (SCSE) & Committee on Preschool Education (CPSE).

Approval of CSE, SCE & CPSE

C. RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$2,000 for the 2011-2012 school year for the Marilyn Portman Memorial Scholarship.

Accepts Donation – Marilyn Portman Scholarship

VOTE: Motion carries unanimously. 9-Yes, 0-No.

Agenda Item # D removed from the agenda.

A motion (Durney / Kirk) to approve the following:

E. (Amended from original resolution approved at the July 20, 2011 Board of Education Business Meeting.)

BE IT RESOLVED, that the South Country Central School District/ Location code 58023506 hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Standard Work Day Resolution

Title	Name	Standard Work Day	Term of Office	Participates in Time-Keeping System (Y/N)	Days/Months Based on Record of Activities
District Clerk	Nancy Poulos	7.33	7/1/2011-6/29/2012	Y	
District Treasurer	Christine Johnson	5	7/1/2011-6/29/2012	N	8.41

VOTE: Motion carries unanimously. 9-Yes, 0-No.

An omnibus motion (Kirk / Durney) to approve the following Consent Items # F - K:

F. RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the consultant services provider contract with Tender Age PT, Inc. for the 2011-2012 school year. (See contract for rate information.)

Approves Contract - Tender Age PT

- G. **RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the special education services contract with Patchogue-Medford Union Free School District for the 2011-2012 school year at the approximate total rate of \$12,500. Approves Contract – Patchogue Medford School District
- H. **RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the special education services contract with Little Flower Union Free School District at the approximate total rate of \$55,000. Approves Contract – Little Flower School District
- I. **RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves one full day of onsite Polyvision training on September 26, 2011, to also include an after school workshop on NextGen software, at a total cost of \$1,804. Approves Polyvision Training – NextGen software
- J. **RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with the South Country Library from July 1, 2011 through June 30, 2015 to furnish free library services, rights, and privileges to the residents of the District for the term set forth in the agreement Approves Agreement South Country Library
- K. **RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with the Brookhaven Free Library from July 1, 2011 through June 30, 2015 to furnish free library services, rights, and privileges to the residents of the District for the term set forth in the agreement. Approves Agreement Brookhaven Free Library

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Kirk / Durney) to approve the following:

- L. **RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following amended resolution regarding the agreement with Eastern Suffolk BOCES for cooperative bids: Approves Amended Resolution re ES BOCES Cooperative Bids

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the South Country Central School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, *awarding the bids, and reporting the results to the Participant.*

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Kirk / Schatzman) to approve the following:

N. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with Linda Rozzi to amend the terms of the contract agreement to provide for a payout of certain sums thereunder as non-elective employer contributions pursuant to Section 403(b) of the Internal Revenue Code.

Approves MOA
Linda Rozzi

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

PERSONNEL

A motion (Morales / Durney) to approve the following, moving Agenda Items # 587, 595, 596 and 598 to Executive Session for discussion:

Approves
Personnel
Agenda as
noted.

M. RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the resignations, terminations, leaves of absence, position abolitions, employment appointments, tenure appointments, and salary changes in accordance with applicable provisions of Education Law and Civil Service Law, as cited in the Personnel Changes attachment.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

6. BOARD/SUPERINTENDENT DISCUSSION ITEMS

- **First Reading- Policy 5511- Fiscal Accounting and Fund Balance Reporting**

Board President Correa read the following District Policy 5511 – Fiscal Accounting / Fund Balance Reporting, inviting comments and discussion.

First Reading
Policy 5511
Fiscal
Accounting &
Fund Balance

Policy 5511- Fiscal Accounting and Fund Balance Reporting

SUBJECT: FISCAL ACCOUNTING AND FUND BALANCE REPORTING

GASB has issued Statement No. 54, Fund Balance reporting and Governmental Fund Type Definitions (GASB 54). The objective of this Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied.

Fund Balance Classifications

Fund balance amounts will be reported by the District according to the following classifications:

Nonspendable – consists of assets that are inherently nonspendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.

Restricted – consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.

Committed – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint.

Assigned – consists of amounts that are subject to a purpose constraint that represents an intended use established by the Board of Education highest level of decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.

Unassigned – represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

General Policy

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The District's Unassigned General Fund Fund Balance will be maintained to provide the District with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal year. The Unassigned General Fund Fund Balance used for these purposes may only be appropriated by resolution of the Board of Education unless voter approval is required.

Any portion of Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board of Education if voter approval is not required. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Education.

The Board of Education shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign purchase orders.

In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g., expenditures related to reserves).

The Board will assess the current financial condition of the district and then determine the order of application of expenditures to which fund balance classification will be charged.

BOARD/SUPERINTENDENT DISCUSSION ITEMS *(continued)*

Board / Supt
Discussion
Items

- Refusal of certain Board Members to make motions at meetings.
- Minutes being posted to website.
- Update on stairs at High School.
- Parking spaces at High School – priority to visitors.
- Concerns with traffic at High School.
- Placement of handicapped spaces at schools.
- Disparity in class size at elementary schools.
- Credit Recovery program at High School.
- Update on Pre-K program – openings still available.
- Autism Program at Frank P. Long – great job - teachers and staff.
- Preparing for next year’s budget.
 - Meeting with NYS Comptroller re tax cap.
 - Involving community groups via a Budget Advisory Committee or other methods. (mailings, websites)
 - Having public receive all budget handouts as soon as BOE receives it.

Superintendent Cipp gave updates on the following:

- Record turnout for Meet the Teacher Night.
- Progress on plantings and painting re Middle School Generator.
- Progress on High School tennis courts.
- High school stairs – regrading and railings installed.
- Bond work being closed out.
- Hurricane damage at Critz parking lot and roofs. Recovering costs from FEMA.
- Restructuring of Guidance Department moving forward smoothly.
- Visit from ES BOCES CEO Gary Bixhorn.
 - Impressed – South Country has changed.
 - “Best kept secret that has to be shared”.
 - Amazing accomplishments over the last 5 years.
 - Technology – not only is our equipment up to date but we are actively engaged.
- District accomplishments should be shared and posted on website.

Athletic Director Bob McIntyre arrived at the meeting to discuss the Cross Country Team’s request to attend the Brown University Invitational.

Trustee Grossman left the room at 9:18 pm.

A motion (Durney / Schatzman) to convene to Executive Session at 9:20 pm for the purpose of discussing the Cross Country Team’s request, which involved personnel issues.

Convene to
Executive
Session

VOTE: *Motion carries.* 8-Yes, 0-No, 1-Absent (Grossman)

Reconvene Public Session (10:06 pm).

Reconvene
Public
Session

Board President Correa informed Ms. Marshall, Ms. Clifton and all present that the Board will allow the team to attend the Invitational at Brown University, however, it will not be an overnight trip. They will take a bus to the Orient Point Ferry and return that same day. Mr. McIntyre will discuss the details with the coach. Trustee McKenna requested the girls come back to the Board after the meet to inform them what they learned from the experience.

A motion (Schatzman / McKenna) to convene to Executive Session at 10:08 pm for the purpose of personnel matters.

Convene to
Executive
Session

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

Reconvene Public Session (11:30 pm).

SUPERINTENDENT CONSENT AGENDA

A motion (Morales / Durney) to approve the following:

Reconvene
Public Session

D. WHEREAS, the Superintendent of Schools has recommended the Board of Education approve the establishment of an Unemployment Insurance Payment Reserve for the South Country Central School District under Article 18 of the Labor Law; and

BE IT RESOLVED, by the Board of the Education of the South Country Central School District, pursuant to Section 6-m of the General Municipal Law, as follows:

Approves
Establishment
of
Unemployment
Insurance
Reserve

1. The Board hereby establishes a Reserve Fund to be known as the South Country Central School District Unemployment Insurance Payment Reserve Fund, and authorizes the funding of the Unemployment Insurance Reserve for an amount not to exceed \$1,000,000;
2. The source of funds for this Reserve Fund shall be:
 - a. Such amounts as may be provide therefore by budgetary appropriations;
 - b. Amounts from any other fund authorized by the General Municipal Law, by resolution subject to permissive referendum: and
 - c. Such other funds as may be legally appropriated.
3. An expenditure shall be made from this Reserve Fund only as required by law to pay into the unemployment insurance fund an amount equivalent to the amount of the benefits paid to claimants and charged to the account of the District in accordance with Section 581(1)(e) of the Labor Law.
4. The moneys in this Reserve Fund shall be deposited and secured in the manner provided in Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Fund in the manner provided in Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of the Reserve Fund. The separate identity of this of this Reserve Fund shall be maintained whether its assets consist of cash or investments or both.
5. If at the end of any fiscal year the moneys in this Reserve Fund shall exceed the amounts required to be paid pursuant to Section 6-m(4) of the General Municipal Law, plus any additional amount required to pay all pending claims, the Board of Education may, within sixty (60) days of the close of such fiscal year, elect to:
 - a. Transfer said excess, or any part thereof, to any fund authorized by Article 2 of the General Municipal Law or Section 3651 of the Education Law; and/or
 - b. Apply said excess, or any part thereof to the budget appropriation of the next succeeding fiscal year.
6. This Resolution shall be effective for the fiscal year ending June 30, 2011.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Durney / Morales) to approve the following:

O. RESOLVED, that upon the recommendation of the Superintendent of Schools, Timothy Hogan is hereby appointed to the position of Acting Assistant Principal, Bellport High School, for the period of October 6, 2011 to June 30, 2012, unless earlier terminated by the Board of Education, at an annual salary of One Hundred and Twenty One Thousand Six Hundred Forty Two (\$121,642.) Dollars and paid as applicable pro-rata for those periods of service less than one full work year.

Approves
Timothy Hogan
Acting Asst
Principal BHS

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

PERSONNEL

A motion (Kirk / Schatzman) to approve Personnel Agenda Item # 587:

**Approves
Personnel
Agenda 587**

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Kirk / Durney) to approve Personnel Agenda Item # 595 as amended and table Personnel Agenda Item # 596:

**Approves
Personnel
Agenda 595 as
amended –
Tables Item 596**

VOTE: *Motion carries.* 6-Yes, 2-No (Mistler, Powell), 1-Abstain (Morales).

A motion (Schatzman / Morales) to approve Personnel Agenda Item # 598:

**Approves
Personnel
Agenda 598**

VOTE: *Motion carries.* 7-Yes, 1-No (Correa), 1-Abstain (Kirk).

A motion (Morales / Durney) to adjourn at 11:35 pm.

**Meeting
Adjourns**

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

Respectfully,

Nancy Poulos

District Clerk

Attachments